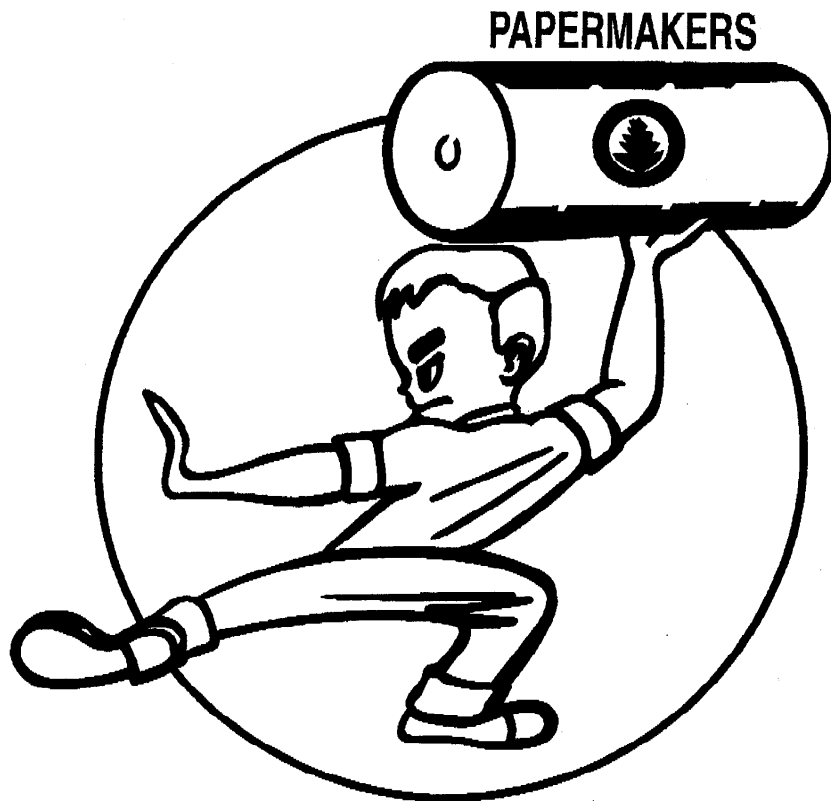


NEKOOSA HIGH SCHOOL



STUDENT & PARENT
HANDBOOK
2018-2019

Nondiscrimination Policy

The Nekoosa Public School District does not discriminate against pupils on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation, or physical, mental, emotional or learning disability or handicap in its education programs or activities. Federal law prohibits discrimination in employment on the basis of age, race, color, national origin, sex or handicap.

Nekoosa High School
500 Cedar Street
Nekoosa, Wisconsin 54457
715-886-8060

Welcome Learners,

We are dedicated to working with you and your family to make your high school experience meaningful and memorable. Our primary goals are: striving for academic excellence, caring for fellow students, providing opportunities to expand and develop individual talents and providing a safe, comfortable learning environment. We also embrace the notion that a positive learning community can only develop and grow through interaction among students, parents, staff and community. We hold high expectations for you! We will demand your very best and challenge you to become a responsible and respectful contributing member of our school community. In turn, we will hold ourselves accountable to give you our very best to make Nekoosa High School the best learning environment possible.

We encourage you to make the most out of your high school experience. Be proud of your talents as you develop them. Give us the opportunity to really get to know you. Give yourself the opportunity to get the most from your high school experience by participating in as many courses and co-curricular activities as possible. Have fun, be yourself, get to know others and continue to develop your dream as to where life will take you.

Sincerely,

Keith Johnson, Principal
keith_johnson@nekoosa.k12.wi.us

Megan Kautzer, Associate Principal
megan_kautzer@nekoosa.k12.wi.us

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School District of Nekoosa Calendar 2018-2019

AUGUST

Mon	Tue	Wed	Thu	Fri
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28 IN	29 IN	30 IN	31 NS

SEPTEMBER

Mon	Tue	Wed	Thu	Fri
3 NS	4 []	5 ER	6	7
10	11	12 ER	13	14
17	18	19 ER	20	21
24	25	26 ER	27	28 IN

OCTOBER

Mon	Tue	Wed	Thu	Fri
1	2	3 ER	4	5
8	9	10 ER	11	12
15	16	17 ER	18	19
22	23	24 ER	25	26 IN
29	30	31 ER		

NOVEMBER

Mon	Tue	Wed	Thu	Fri
			1	2
5	6 []	7 ER []	8	9
12	13	14 ER	15	16
19	20	21 NS	22 NS	23 NS
26	27	28 ER	29	30

DECEMBER

Mon	Tue	Wed	Thu	Fri
3	4	5 ER	6	7
10	11	12 ER	13	14
17	18	19 ER	20	21
24 NS	25 NS	26 NS	27 NS	28 NS
31 NS				

JANUARY

Mon	Tue	Wed	Thu	Fri
	1 NS	2 ER	3	4
7	8	9 ER	10	11
14	15	16 ER	17	18 []
21 RK	22 []	23 ER	24	25
28	29	30 ER	31	

FEBRUARY

Mon	Tue	Wed	Thu	Fri
				1
4	5	6 ER	7	8 IN
11	12	13 ER	14	15
18	19	20 ER	21	22
25	26	27 ER	28	

MARCH

Mon	Tue	Wed	Thu	Fri
				1 IN
4	5	6 ER	7	8
11	12	13 ER	14	15
18	19	20 ER	21	22 []
25 NS	26 NS	27 NS	28 NS	29 NS

APRIL

Mon	Tue	Wed	Thu	Fri
1 []	2	3 ER	4	5
8	9	10 ER	11	12
15	16	17 ER	18	19 NS
22	23	24 ER	25	26
29	30			

MAY

Mon	Tue	Wed	Thu	Fri
		1 ER	2	3
6	7	8 ER	9	10
13	14	15 ER	16	17
20	21	22 ER	23	24
27 NS	28	29 ER	30	31

JUNE

Mon	Tue	Wed	Thu	Fri
3	4	5 ER	6 **	7 RK
10	11	12	13	14

LEGEND

Shaded dates = no school for students

[] Begin/End Quarter

IN Inservice (Faculty Only)

NS No School

RK Record Keeping (Faculty Only)

ER Early Release

K-5 Dismissal - 2:50PM

6-12 Dismissal - 1:50PM

** Last Day of School: June 6

Graduation June 2 - 2 PM

Quarter 1	44	Quarter 3	42
Quarter 2	43	Quarter 4	47

SECTION 1: GENERAL INFORMATION

Nekoosa School District Mission Statement

Preparing and empowering all students to succeed in a global community.

Age of Majority

All students, regardless of age, will be held accountable to all rules, regulations and expectations of the school. Any student living at home, regardless of age, will be considered accountable to his/her parents and treated accordingly. In unusual family circumstances, school authorities may make special arrangements with individual students.

Lockers/Combinations

School lockers are the property of the Nekoosa School District and are provided for student convenience. They are to be used to contain clothing and school-related materials. Students are expected to respect school property and maintain their lockers appropriately. **Be sure to keep both your physical education locker and your hall locker locked at all times.** Students should not give their locker combination to anyone or share a locker with another student. Locker combinations are changed on a yearly basis for the protection of students. All locker information can be obtained in the School Counseling Office. The administration reserves the right to examine the content of student lockers upon reasonable suspicion that they contain items which are illegal and/or pose a danger to health, welfare, and/or safety.

Board of Education Policy No. 5771

Nondiscrimination Policy

The Nekoosa School District shall comply with all federal and state laws and regulations prohibiting discrimination. Specifically, it is the policy of the Nekoosa School District Board of Education that no person on the basis of race, color, religion, national origin, ancestry, age, sex, marital status or handicap sexual orientation, political affiliation, arrest or conviction record shall be discriminated against, excluded from participation in, denied the benefits of, or otherwise subjected to discrimination in employment or in any education program, vocational educational offering or activity.

This policy shall be disseminated through the school district newsletter, or local newspaper(s), as well as in communications distributed to students and employees. Job application forms shall also note the school does not discriminate in employment.

Discrimination complaints shall be processed in accordance with established procedures. Any complaint regarding the interpretation or application of the District's Student Nondiscrimination Policy shall be processed in accordance with Board Policy. Any student, parent, or resident of the District complaining of discrimination on the basis of sex, race, national origin, ancestry, creed, pregnancy, marital or parental status, religion, arrest or conviction record, sexual orientation or physical, mental, emotional or learning disability in school programs or activities shall report the complaint in writing to the Director of Special Services.

Notice of Equal Educational Opportunities Policy

The Nekoosa School District is committed to providing equal educational opportunities for all students in the District. Therefore, it is the policy of the District that no person, on the basis of sex, race, religion, national origin, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability, may be denied participation in, be denied the benefits of or be discriminated against in any curricular, extra-curricular, student services, recreational or other program or activity.

The District encourages informal resolution of complaints under this policy. However, a formal complaint procedure is available to address allegations of violations of the District's equal educational opportunities policy.

Any questions concerning this policy or complaints regarding the interpretation or application of this policy should be directed to:

Brian Grill, Discrimination Coordinator
Nekoosa Public Schools
600 S. Section Street, Nekoosa, WI 54457

School Closing

Decisions on school delays or closing will be made by 6:30 a.m. Local radio and television stations will make announcements regarding any delayed school openings or school closings. In addition students and parents will be notified through the District's use of Alert notification system an automated electronic messaging system. Any one of the following options could be announced:

- School will be closed for the day
- School will have a 2 hour delayed start
- School will be dismissed early

The final decision for closing school rests with the Superintendent. If school is dismissed early or called off due to inclement weather, all co-curricular activities and practices will be cancelled.

If the decision is made for a 2 hour delayed start, buses will run two hours later than normal and students should report to school 2 hours later than their normal start time. School will start at 9:35 AM for grades 9-12. Lunch will be served as usual. Schools will be prepared for students' arrival 30 minutes before start times. Information on after-school activities and practices will be posted on the District website as it becomes available.

Visitor Passes

- All visitors (including but not limited to parents, graduated students, vendors, etc.) must sign in at the main school office and obtain a visitor pass before passing through the school.
- Visiting students, not currently enrolled at NHS, must receive permission from the administration two school days in advance of the scheduled visit. The administration reserves the right to deny requests.

SECTION 2: ACADEMIC INFORMATION

Class Load Requirements

A student's minimum class load is 6.0 credits per year or the equivalent of six classes in addition to one academic resource. An option does exist for students to enroll in seven classes with no academic resource.

Class Schedule Changes/Withdrawals for Traditional Classes

Class schedule changes will be made in the Counseling Office according to the following procedures.

- Changes before semester begins: students need permission from parent(s), teacher(s), and School Counselor.
- Changes after semester begins **within three days**: students need permission from parent(s), teacher(s), School Counselor and Principal.
- Students who wish to withdraw from a class after the third day of the semester will receive a failing grade (F) for the semester.

College Visitations

Students are encouraged to visit the college(s) in which they have a sincere interest. Planning for the visit and contacting the college is the responsibility of the student and his/her parents. The students are required to pre-arrange the absence at least 24 hours in advance and obtain clearance from the School Counselor.

Graduation Requirements & Participation

Students have the primary responsibility for insuring that they are meeting all graduation requirements. Specific information regarding courses and credits required is published annually in the Nekoosa High School Course Description Book. Any questions should be brought to the School Counseling Office (rachel_seevers@nekoosa.k12.wi.us).

To participate in the commencement program, seniors must meet the following requirements:

- Cleared from all school obligations in the form of fines, fees, detentions, and return of all school property.
- Completed all of the academic requirements set forth by the Nekoosa Board of Education and State of Wisconsin.
- Participated in graduation rehearsal.

Honor Roll

Honor roll shall be determined by compiling a scholastic average based on all subjects, which carry credit toward graduation. A student must carry a minimum of six (6) subjects to be considered. GPA requirements:

- 4.0 Highest Honors
- 3.75 - 3.99 High Honors
- 3.5 - 3.74 Honors

The honor roll is computed based on 1st Quarter, 1st Semester, 3rd Quarter, and 2nd Semester grades.

Incomplete Grades

An incomplete grade is given at report card time when the requirements for a specific course have not been met. Incomplete grade must be completed within two weeks; if not, they become failing grades. Under special circumstances, the Principal or Principal Designee may extend the two-week provision.

Learning Resource Center (LRC)

The LRC is available for quiet study, research, and leisure reading. Students are required to come prepared to work and to be respectful of the learning environment and all property in the LRC. Students are responsible for the care and return of all materials checked out, and must reconcile any overdue materials.

LRC Hours: Monday - Friday 7:15 AM – 3:15 PM

National Honor Society

Students who meet the following cumulative grade point criteria are eligible for consideration for membership in the National Honor Society:

- Juniors 3.75 (based on four semester grading periods)
- Seniors 3.75 (based on six semester grading periods)

Those students who meet the above criteria will receive an application for submission to a selection committee appointed by the Principal. Selection will be based upon scholarship, character, leadership and service.

Report Cards and Progress Reports

Following the end of each grading period, report cards will be issued to each student or parent. The last report card of the school year will be mailed. Deficiency reports may be sent electronically or mailed home periodically as necessary. We encourage parents to attend Parent/Teacher conferences and monitor their student's progress via Power School.

Technology Use Policy

The Nekoosa School District will provide access to technology as a means to foster a learning environment that makes teaching and learning as powerful as possible. It is the intent of the District to make technology and Internet access available to all students and staff and to ensure appropriate use of this resource.

Student Technology Use

The District believes that educationally appropriate information and interaction strongly outweigh the possibility that users may obtain materials that are not consistent with the educational goals of the Nekoosa School District. Users are responsible for following all District policies, state statutes, and federal laws including copyright restrictions. Inappropriate use of technology may result in disciplinary action.

Technology Use Guidelines for Students

1. All use of technology must be in support of education and research and consistent with the purposes of the Nekoosa School District including use of social media sites (e.g. Facebook, Twitter etc.)
2. Transmission or pirating of any materials in violation of any state or national regulation is prohibited. This includes, but is not limited to, copyrighted, harassing, threatening or obscene material.
3. Technology may not be used for personal agenda or profit.
4. Students will be held accountable for lost data or damaged equipment.
5. Students should not give out personal information over the Internet (name, address, picture, phone number, etc.)
6. Technology accounts are to be used only by the owner of the account for the authorized purpose. Passwords are not to be shared.
7. Users will not make deliberate attempts to disrupt network performance. Hardware, software, files, or operating systems shall not be destroyed, modified, or abused.
8. Student e-mail and communications may be monitored at any time.
9. Inappropriate use of the technology may result in disciplinary action.

Ref. Board of Education Policy No. 7540

Students Withdrawal from School Procedures

A parent/guardian or student, if age of majority, shall complete the withdrawal form provided by the school prior to the withdrawal of the student.

- The parent/guardian and student shall schedule a meeting with building administrator or counselor.
- The building administrator will insure that all withdrawals are in compliance with school attendance, state statutes and regulations.
- All students withdrawing from school shall be informed of their right to be readmitted to school upon request.
- The student must then return all books, materials, etc. belonging to the school and have each of the scheduled teachers initial the withdrawal form.
- The withdrawal form is returned to the main office and any fees owed to the district are collected at that time.

Military Recruiter Access to Student Info

The federal "No Child Left Behind Act of 2001" education legislation includes a provision that requires local school districts receiving federal assistance under the Act to provide, on request by military recruiters or an institution of higher education, access to secondary students' names, addresses and telephone listings. If you do not want the school to release your student's information to military recruiters and/or institutions of higher education, please notify the guidance office in writing.

SECTION 3: ATTENDANCE INFORMATION

Absence Types

Excused Absence

All excused absences must be explained in writing by the parent/guardian in advance or at the time the student returns to school. A direct phone call from the parent/guardian specifically explaining the reason to the Main Office on the morning of an unplanned absence is also acceptable. The school administration reserves the right to make the final decision in all attendance situations.

Presently, the only **acceptable excuses for absences** in this district are:

- a. **illness, hospitalization, medical care.** A doctor's excuse is necessary when a pupil is absent for more than three consecutive days or ten total days in a year.
- b. **medical,** eye, dental, or legal appointments. A note from the respective appointment may be required by Administration.
- c. **death or serious illness** in the immediate family.
- d. **approved school activity** during class time.
- e. absence resulting from parents request for their child(ren) to participate in a **family vacation**, with the request submitted and approved in advance.
- f. absence resulting from confidential problems or **family emergency situations**, with the request submitted and approved in advance whenever possible.
- g. **senior college visitations** must be arranged in advance with the guidance department.
- h. **senior picture appointment** with the request submitted and approved in advance.
- i. **scheduled job interview** with the request submitted and approved in advance.

A parent conference or medical documentation shall be required if a student is absent from school for more than ten (10) days during a school year. Wisconsin State Statute 118.15(3)(c) states that a child may not be excused by their parent/guardian for more than ten (10) days in a school year.

Tardiness

Students are required to be in their classes at the start of each scheduled class period. If they are not, they are considered tardy. Students who arrive to school after the start of the day must report to the Main Office before attending class. Students who are tardy to class during the school day will report to the designated attendance recording room and escorted to their respective classrooms by a school staff member. This procedure is known as “sweep”.

Consequences:

- Tardies one through three will be excused.
- Tardies four and five revoke pride pass.
- Tardies six and more, student’s will serve detention on Wednesday during Early Release.
- Tardies eight and more will be considered truancy.
- Administration reserves the right to determine when a tardy becomes an unexcused absence.

Tardies are cumulative per semester.

Unexcused Absence

It is important and most helpful that parents provide a written notice or phone call, stating the date and reason for the absence to the Main Office on the day of the absence. **Unexcused absences will remain unexcused unless the Main Office receives a parent note or phone call within two school days of the unexcused absence.**

Truancy

Truancy is defined as a pupil who is absent from school without an acceptable excuse for part or all of any day on which school is held during a school semester. Nekoosa High School Main Office will not accept excuses from parents *after the student has already left campus.*

Habitual Truancy

Habitual Truancy is defined as a pupil who is absent from school without an acceptable excuse for part or all of five or more days on which school is held during a school semester.

Truancy/Habitual Truancy process:

1st Unexcused absence: warning letter sent home to parent/guardian

2nd Unexcused absence: referred to Nekoosa Police Department for *Truancy Violation/Warning*

3rd Unexcused absence: parent meeting scheduled with warning letter/referral to Police Department

4th Unexcused absence: warning letter sent home to parent/guardian

5th Unexcused absence: referred to Nekoosa Police Department for *Habitually Truant Violation*

It shall be noted that both student and parent may be cited or referred to court for truancy or habitual truancy.

Make-up Course Work and Examinations

Excused Absences

A student whose absence from school was excused, except for an expelled student, shall be permitted to make-up course work and any quarterly, semester, or grading period examinations missed during the absences when they return to school. It is the student's responsibility to contact his/her teachers to determine what course work and examinations must be made-up. Teachers shall have the discretion to assign substitute course work and examinations. Teachers shall also have the discretion to specify where and when examinations and course work shall be completed, including outside regular school hours. The time for completing the work shall be commensurate with the length of the absence, unless extended by the principal based upon extenuating circumstances.

Make-up Course Work and Examinations continued..

Unexcused Absences

Credit in a course or subject shall not be denied solely because of a student's unexcused absences from school.

Students with unexcused absences shall be permitted to make-up course work and any quarterly, semester, or grading period examinations missed during the absence if the student is at risk of receiving no credit in a course or subject if the work is not made up.

Subject to the immediately preceding two (2) paragraphs, credit may, but is not required to be given for the completion of make-up work. Further, credit for make-up work may be given only after the student has satisfied consequences imposed for unexcused absences. The extent to which make-up credit is given shall be determined on a case-by-case basis by the principal and the respective teachers.

If make-up work has been assigned, it is the student's responsibility to contact his/her teachers to determine what course work and examinations must be made-up. Teachers shall have the discretion to assign substitute course work and examinations. Teachers shall also have the discretion to specify where and when examinations and course work shall be completed, including outside regular school hours. The time for completing the work shall be commensurate with the length of the absence, unless extended by the principal based upon extenuating circumstances.

In the classroom setting, if a student is unexcused during a class hour, that student will receive zeros for that day. That means no opportunity to make up the missed work, a zero for any test or quiz, and an "F" recorded if a daily written or oral report was due, etc. The only exception to this would be a major unit test at the end of a grading period or a semester exam. The law states that these must be allowed to be made up.

Students with unexcused absences may be subject to further disciplinary action.

Board of Education Policy No. 5200

Wisconsin Statutes 118.15

Attendance Procedures

Co-Curricular Participation and Attendance

Students who fail to comply with the intentions of the NHS Co-Curricular Activities Code or fail to obtain proper signatures will not be allowed to participate in co-curricular activities. Furthermore, students must be in attendance the entire day of school in order to be present at/or participating in co-curricular activity(s) that same night. Students must also be present for the entire day of school following an event to be eligible for the next event. In the case of an excused absence, other than illness, an administrator may make an exception. (See Co-Curricular Activities Code.)

Homework Requests

Homework requests may be made if the student plans to be absent from school for more than one day. Please call the Main Office (**715-886-8060**) by 9:00 a.m., so that homework is available to be picked up after 3:00 p.m. Homework requests made after 9:00 a.m. will be available for pick up the next school day.

Leaving/Returning During the School Day

Students leaving during the school day must sign out in the Main Office. To do so, students leaving school must have parental permission, or permission from a designated person named on the student's emergency notification. Students returning to school other than at the beginning of the day must report to the Main Office upon arrival.

Medical Excuse from Physical Education

A medical excuse from the student's physician may result in exemption from physical education classes. For short-term medical excuses, students may be provided alternative activities.

Preplanned Absence

In the event of a preplanned absence, students are encouraged to obtain a preplanned absence form from the Main Office. Prior to obtaining this form, the Main Office must receive a written and signed explanation from the parent/guardian specifying the reason and dates of the absence. Once a student is issued a preplanned absence form, they should contact teachers to sign and indicate what assignments are due, and when.

School Related Absence

Students who may miss class due to participation in a school activity, field trip, etc. are responsible for completing daily assignments on time and making up any missed work.

SECTION 4: SAFETY INFORMATION

Alcohol & Other Drugs Policy

The Board of Education recognizes that the misuse of drugs is a serious problem with legal, physical, and social implications for the entire school community.

As the educational institution of this community, the schools should strive to prevent drug abuse and help drug abusers by educational, rather than punitive, means.

For purposes of this policy, "drugs" shall mean:

- All dangerous controlled substances as so designated and prohibited by Wisconsin statute;
- All chemicals which release toxic vapors;
- All alcoholic beverages;
- Any prescription or patent drug, except those for which permission to use in school has been granted pursuant to Board policy;
- "Look-alikes";
- Anabolic steroids.

The Board prohibits the use, possession, concealment, or distribution of any drug and any drug-paraphernalia at any time on District property or at any District-related event.

Violation of this policy may result in the following disciplinary actions:

- The student may be suspended out of school up to the number of days allowed by law.
- The student may be referred to local law enforcement authorities.
- The principal may make a recommendation for expulsion to the Superintendent of Schools.

Board of Education Policy No. 5530

Wisconsin Statutes 118.125, 118.126, 118.24(2)(f), 118.257, 120.13(1), 125.02(8m), 125.037, 125.09(2)

Prescription Medication

All prescription medication that must be taken at school must be clearly labeled in the original prescribed bottle. Written authorization for the medication and the dosage must be on file from the doctor and the parent. Parents can request that medication be stored and given out in the Main Office at an appropriate time. Students are not to keep medication in their lockers or in their personal possession without administrative approval.

Emergency Procedures

Fire, tornado, and lock-down drills will be conducted periodically. The classroom instructors will explain procedures to be implemented by the administration to students. It is essential that when any of these directives are given, everyone obey orders promptly by following teacher directions and meeting in the area designated by the teacher as quickly as possible. Silence is crucial throughout these events.

Harassment Policy

It is the policy of the School Board to maintain a school environment that is free from all forms of harassment and to insist that each student is treated with dignity, respect, and courtesy.

Student harassment means behavior toward students based, in whole or in part, on sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation or physical, mental, emotional or learning disability or handicap which substantially interferes with a student's school performance or creates an intimidating, hostile or offensive school environment, including name calling, negative stereotyping, or hostile acts.

Any behavior toward any student by another student, employee or volunteer, which constitutes unwelcome sexual advances or requests for sexual favors; the display of derogatory posters, cartoons, drawings, or clothing; uninvited letters, telephone calls, looks, gestures, touching, teasing, jokes, remarks, or questions of a sexual nature; or other verbal or physical conduct of a sexual nature will be considered to be sexual harassment.

The School Board recognizes that students, employees, and volunteers of both sexes work and communicate with each other. Although there is no absolute definition of conduct which constitutes sexual or other harassment in every case, students, employees, and volunteers are asked to conduct themselves reasonably in accordance with the guidelines set forth above.

All students share rights under state and federal laws to be protected from such harassment and are encouraged to report incidents which may violate this policy according to the procedures attached to this policy. Retaliation in any form against any student for complaints or participation in any investigation of alleged harassment is prohibited.

LEGAL REF.:

Section 118.13 Wisconsin Statutes
PI 9 Wisconsin Administrative Code
Title IX Education Amendments of 1972
Title VI Civil Rights Act of 1964
Section 504 Rehabilitation Act of 1973
Americans with Disabilities Act of 1990
Individuals with Disabilities Education Act Amendments of 1997

CROSS REF:

411.1 State Statute
411.1 Rule Sexual Harassment Regulation
411.1 Exhibit Sexual Harassment Complaint Form

Illness and Injury

Please be sure that any injuries occurring in class or supervised location are reported to the teacher in charge and to the office. Whenever students are ill and in need of assistance, they must report to the office. Assistance will be given and, if necessary, the parent/guardian will be contacted. Students are not to leave school without permission and signing out from the office.

Report all student related injuries or accidents that occur during the school day or during a school-sponsored activity to the teacher or coach in charge and to the Main Office.

Weapons

The Board of Education prohibits students from possessing, storing, making, or using a weapon in any setting that is under the control and supervision of the District for the purpose of school activities approved and authorized by the District including, but not limited to, property leased, owned, or contracted for by the District, a school-sponsored event, or in a District vehicle, to the extent permitted by law without the permission of the District Administrator.

This prohibition does not apply to cased, unloaded firearms in a locked vehicle driven or parked in any part of school grounds used as a parking facility, and ammunition for such firearms.

The term "weapon" means any object which, in the manner in which it is used, is intended to be used, or is represented, is capable of inflicting serious bodily harm or property damage, as well as endangering the health and safety of persons. Weapons include, but are not limited to, firearms (including, but not limited to, firearms as defined in 18 U.S.C. 921(a)(3)), guns of any type whatsoever, including air and gas-powered guns (whether loaded or unloaded), knives, (subject to the exceptions below) razors, with unguarded blades, clubs, electric weapons, metallic knuckles, martial arts weapons, ammunition, and explosives.

The District Administrator is authorized to establish instructional programs on weapons and reporting and dealing with violations of this policy.

The District Administrator will refer any student who violates this policy to the student's parents or guardians and may also make a referral to the criminal justice or juvenile delinquency system. The student may also be subject to disciplinary action, up to and including expulsion.

Policy exceptions include:

- weapons under the control of law enforcement personnel;
- items pre-approved by a principal as part of a class or individual presentation under adult supervision, including, but not limited to hunters' education courses, if used for the purpose and in the manner approved (working firearms, except those protected at all times by a cable or trigger lock, and live ammunition will never be approved);
- theatrical props used in appropriate settings; and
- a lock-back knife having a blade no longer than three (3) inches in length, a knife lawfully used for food consumption or preparation, or a knife used for a lawful purpose within the scope of the student's class work.

120.13(1), Wis. Stats.

943.13, Wis. Stats.

948.605, Wis. Stats.

18 U.S.C. 921(a)(3)

18 U.S.C. 922

20 U.S.C. 7151

Search and Seizures

The school retains the right to search students, their possessions, or their lockers upon reasonable suspicion that they contain items which are illegal, and/or pose a danger to health, welfare, and/or safety to students or staff. Discovery of such items will result in school disciplinary action and/or referral to the appropriate authorities.

Tobacco Use/Possession Board Policy

The Board of Education is committed to providing students, staff, and visitors with a tobacco and smoke-free environment. The negative health effects of tobacco use for both users and non-users, particularly in connection with second hand smoke, are well-established. In addition, students less than eighteen (18) years of age are generally prohibited by law from purchasing or possessing cigarettes and other tobacco products.

For purposes of this policy, "use of tobacco" means to chew or maintain any substance containing tobacco, including smokeless tobacco, in the mouth to derive the effects of tobacco, as well as all uses of tobacco, including cigars, cigarettes, pipe tobacco, chewing tobacco, snuff, any other matter or substances that contain tobacco, in addition to papers used to roll cigarettes and/or the smoking of electronic, "vapor," or other substitute forms of cigarettes, clove cigarettes and any other lighted smoking devices for burning tobacco or any other substance. Accordingly, the Board prohibits students from using or possessing tobacco in any form on District premises, in District vehicles, within any indoor facility owned or while leased or contracted for by the District and used to provide education or library services to children, and at all District-sponsored events.

Board of Education Policy No. 5512 & 7434

Violation of this policy will result in the following disciplinary action:

- Parent notification
- Suspension from school
- SRO notified

Board of Education Policy No. 5512 & 7434

SECTION 5: STUDENT RESPONSIBILITIES

Attire

All students are expected to dress and groom themselves in clothes that are appropriate for school activities. Shoes must be worn in and around the school at all times. Hats, coats and backpacks are not to be worn when inside the building from the start of the school day to the end of the day. Hats, coats and backpacks must be kept in the student's locker. The school administration reserves the right to send students home if their appearance does not reflect good taste, cleanliness, or is disruptive to the educational process. Below are attire guidelines:

- Shirts and tops must overlap pants, shorts or skirts when the person is standing.
- Clothing with slogans advertising alcohol or tobacco, promoting drug use, containing suggestive sexual references, vulgarity, racism, disrespect and/or bigotry toward any group, inappropriate gestures, gang symbols or violence are not to be worn in school.
- All undergarments must be covered and not visible.
- Cleavage must be covered.

*The NHS Student Council will review these guidelines on a regular basis.

Wisconsin Statute 120.13

Board of Education Policy No. 5511

Cell Phone/Electronic Devices Guidelines

The use of cell phones and other electronic devices in instructional areas is at the discretion of the teacher/supervisor. Each staff member will have specific guidelines for cell phone use in their instructional areas. Violation of these guidelines may result in confiscation of the item.

*As School Administration continually tries to stay abreast with technology, this policy remains under review.

Wisconsin Statute 118.258

Board of Education Policy No. 5518

Student Meal Expectations

Since it is a privilege for students to be able to spend their meal times in different areas inside and outside of the building, we ask that the following expectations be upheld.

- Leave the tables, floor and school grounds in a clean condition for others.
- Please place all litter in proper receptacles and respect our neighbors' property.
- If students decide to eat their meals outside they must stay out of the parking lot and clean up after themselves.

A food service money drop box is located in the Main Office at the High School.

School Property

You are responsible for the care of any school owned equipment, which has been assigned to you. If this equipment is lost or damaged, a fine will be assessed. This includes such items as books, tools, instruments, athletic equipment, etc.

Dances

All school dances are open to NHS and Nekoosa Academy students. If you would like to bring a guest that is not a NHS student, you will need to obtain administrator approval at least two days prior to the dance, via the Nekoosa High School Guest Request form.

During dances students may not leave and then return. Once a student exits the building, his or her dance privileges are over for the evening.

Guests that are attending 8th grade or younger or adults over the age of 20 are not allowed at NHS dances.

Students must be in attendance the full day of, or the day immediately prior to any school dance if the dance takes place on a non-school day.

SECTION 6: STUDENT BEHAVIOR EXPECTATIONS

Academic Resource Expectations

1. Students should come to academic resource prepared to work/study.
2. If students need to go to another teacher's room from academic resource, they are to have a pass signed by the teacher.
3. Students are responsible for leaving their desk/work area clean after an academic resource.

Disciplinary Actions:

School Discipline

The purpose of school discipline is two-fold. First, it is used to help create and maintain a safe, orderly and positive learning environment, which often requires the use of discipline to correct misbehavior. Second, it is to teach or develop self-discipline.

Self-discipline is the primary aim of comprehensive school-wide discipline. All consequences, solutions, and restorative practices are aligned with the end goal in mind. As a result, not only are consequences applied when a student misbehaves, but an induction process is also initiated. Through this process a staff member helps the student identify what happened, why their behavior is problematic, how it affected others, accept the consequences of the behaviors, and commit to alternative solutions to be used in the future.

There are three principles considered when assigning consequences for misbehavior: consistency, fairness, and minimal sufficiency. Consistency is addressing the misbehavior of all students each time it occurs. Fairness is each student getting what he or she needs to be successful and act in a more responsible way. This means that the consequences for the same offense may be different depending on what will change the behavior for each student. Minimal sufficiency is giving the least negative consequence necessary to change behavior. Along with prescribed consequences, teachers' and principals' understanding of the situation and discretion play a large role in the specific outcome of each incident.

All rules are based on values. The values below are the foundation for the rules listed in this plan.

Integrity

Integrity is living by your highest values. It is being honest, sincere and trustworthy. When you have integrity, others trust you and give you more freedom and responsibility. In turn you will develop self-respect and be more successful.

Responsibility

Responsibility is doing what you are supposed to do and meeting your obligations. Responsibility is the ability to respond ably and to make smart choices. When you are responsible, others trust you more, you get additional privileges and others will look to you for help. As a result you will feel good about yourself and be ready for the real world.

Respect

Respect is treating others as you would want to be treated and cooperating with those in authority. We show respect by speaking and acting with courtesy. When you treat others with respect, you get respect back, help from others, and you have a high chance of success in relationships with others.

Integrity	Range of Consequences
<ul style="list-style-type: none"> • Lying • Cheating • Forgery • Plagiarism • Property damage/vandalism • Theft • Use/possession of tobacco products 	Problem-solving Conference/Circle Parent Contact Restitution Loss of Pride Pass Contingency Contract Detention Parent Meeting Suspension Law Enforcement Referral Review of Potential Co-curricular Code Violation
<ul style="list-style-type: none"> • Alcohol use/possession or intent of • Use/possession of controlled substances or paraphernalia or intent of 	Parent Contact Loss of Pride Pass Contingency Contract Parent Meeting Suspension Law Enforcement Referral Expulsion Review of Potential Co-curricular Code Violation

Responsibility	Range of Consequences
<ul style="list-style-type: none"> • Dress Code Violation • Technology Violation • Cell Phone/Electronic Device Disruption • Violation of Parking Agreement • Failure to Serve Detention 	Problem-solving Conference/Circle Parent Contact Consequences fitting the rule (e.g. change clothes, phone confiscated) Loss of Pride Pass Detention (Wednesday) Parent Meeting Suspension Review of Potential Co-curricular Code Violation

Respect	Range of Consequences
<ul style="list-style-type: none"> • Inappropriate language or obscene language or conduct • Refusal to follow procedure (failure to dress, refusing to participate) • Disruption (classroom disruption, horseplay, pushing, shoving, throwing objects) • leaving class without permission • improper public display of affection (PDA) • reckless, careless or unsafe behavior which does or may lead to personal injury or property damage 	Problem solving Conference Parent Contact Restorative Conference with those Harmed Loss of Pride Pass Make up Lost Time Detention (Wednesday) Parent Meeting Suspension Law Enforcement Referral Review of Potential Co-curricular Code Violation
<ul style="list-style-type: none"> • Misbehavior at school assembly, speaker or performance • Misbehavior during a school-sponsored event (outside of school or outside the school day) • Misbehavior at an after-school extra-curricular event 	Problem-solving Conference Parent Contact Restorative Conference with those Harmed Letter of Apology Consequences Fitting the Rule Loss of Pride Pass Detention (Wednesday) Suspension Review of Potential Co-curricular Code Violation
<ul style="list-style-type: none"> • Insubordination • Disrespect 	Problem-solving Conference Parent Contact Restorative Conference with those Harmed Letter of Apology Consequences Fitting the Rule Loss of Pride Pass Detention (Wednesday) Suspension Review of Potential Co-curricular Code Violation
<ul style="list-style-type: none"> • Intimidation • Threat • Verbal Harassment • Bullying • Sexual Harassment • Physical Contact/Aggression • Fighting 	Problem-solving Conference Parent Contact Restorative Conference with those Harmed Letter of Apology Consequences Fitting the Rule Loss of Pride Pass Detention (Wednesday) Suspension Law Enforcement Referral Expulsion Review of Potential Co-curricular Code Violation
<ul style="list-style-type: none"> • Use/Possession of a weapon or look-alike • Bomb Threat 	Suspension Law Enforcement Referral Expulsion Review of Potential Co-curricular Code Violation

Expulsion

The Board of Education may expel a student when:

1. The pupil is guilty of repeated refusal or neglect to obey the rules, *OR*
2. The pupil knowingly conveyed or caused to be conveyed any threat or false information concerning an attempt or alleged attempt being made or to be made to destroy any school property by means of explosives, *OR*
3. The pupil engaged in conduct while at school or while under the supervision of a school authority, which endangered the property, health, or safety of others, *OR*
4. The pupil, while not at school or while not under the supervision of a school authority, engaged in conduct which endangered the property, health or safety of others at school or under the supervision of a school authority, *OR*
5. The pupil endangered the property, health or safety of any employee or school board member of the school district in which the pupil is enrolled, *OR*
6. The pupil repeatedly engaged in conduct, while at school or while under the supervision of a school authority that disrupted the ability of school authorities, to maintain order or an educational atmosphere at school or at an activity supervised by a school authority and that such conduct does not constitute grounds for expulsion under other existing law, and the school board is satisfied that the interest of the school demands the pupil's expulsion, *OR*
7. The pupil, while at school or while under the supervision of a school authority, possessed a firearm or other weapon.

Furthermore, the Board of Education must also be satisfied that the interest of the school district demands the pupil's expulsion.

Board of Education Policy No. 5610

Bomb Threats and Fire Alarms

No student should knowingly convey, or cause to be conveyed, any threat or false information concerning an attempt, or alleged attempt, to destroy any school property by means of explosives. The act of initiating a fire alarm or initiating a report warning of a fire or other catastrophe without just cause.

Possible Consequence(s): Parent contact, loss of Pride Pass privileges, police notification, and pursuance of Expulsion.

Intimidation/Bullying

The act of verbally, in writing (including pictures), through electronic media or by gesture, threatening the well-being, health, or safety of any student/staff on school property, or en-route to or from school in school provided transportation, or at a school-sponsored event is prohibited.

Possible Consequence(s): Parent contact, loss of computer privileges, loss of special Pride Pass privileges, police notification.

Board of Education Policy No. 5517.01

Misuse/Abuse of School Technology

Misuse/abuse of technology includes hacking, attempted hacking, intentionally accessing or attempted accessing of pornographic information, abuse or misuse of computers, printers, scanners, digital cameras, etc which cause repair or replacement, or excessive printing.

Possible Consequence(s): Parent contact, detention, loss of Pride Pass privileges, police notification, pursuance of expulsion.

Parking Lot Regulations

Use of the school parking lot is a privilege and is provided for your convenience. Students may park in the school lot if they agree to follow the rules and if they purchase a parking permit. There is a \$45 fee per year for students to park a motor vehicle in the NHS parking lot between 7:30 a.m. and 2:50 p.m. on days students are in attendance. Vehicles without a valid parking pass may be towed at the owner's expense. The rules established for the parking lot are to promote safety for all who use the lot. The school is not responsible for damage to vehicles parked in the lot or for lost or stolen items left in the car.

1. Replacement permits will be issued at a cost of \$5 per permit
2. Students are not to reenter their cars or the parking lot during the school day without permission from the Main Office.
3. Students are to park in designated parking spaces only. Fire lanes are not to be blocked at any time.
4. Students are expected to drive with care in the parking to avoid accidents.
5. Cars should be locked. We recommend that valuable items be left at home.
6. Students are expected to follow directional guidelines in the parking lot.

Possible Consequence(s): Parent notification, confiscation/revocation of parking permit, loss of Pride Pass privileges, and police notification.

Sexual Harassment

Any deliberate repeated or unwanted verbal or physical sexual contact, sexually explicit derogatory statement, or sexually discriminatory remarks which are offensive to the recipient and/or which interferes with the recipient's academic performance is prohibited.

Possible Consequence(s): Parent contact, loss of Pride Pass privileges, police or social service notification, pursuance of expulsion.

Board of Education Policy No. 5517

Student Activism

Students may express opinions and ideas, take stands and support policies publicly, privately, orally and in writing. Students may be given this opportunity for expression through established school media. Such expression should not interfere with the educational program or present a safety or health hazard. The students may not use obscenity, slanderous or libelous statements, disruptive tactics, or advocate violation of the law or school regulations. They may, however, advocate change of law or school regulations and pursue their advocacy by due process.

Board of Education Policy No. 5720

SECTION 7: STUDENT SERVICES

Busing

The District shall provide transportation for students residing within the District boundaries under the provision of Wisconsin laws and regulations and as set forth in the transportation policy. All students have the responsibility for exercising safe practices and courteous conduct at all times when coming to, or waiting for, and while on, or leaving the bus. All students have the responsibility for following correct procedures relating to field trips and/or extra-curricular activities. Students will ride assigned buses only. Requests for exceptions shall be made to the administration in writing. Students will board and disembark at designated stops only, unless written permission is granted by the administration for deviation in a student's assigned stop. Parents will assume responsibility for the student when such a request is made and granted.

Students will stay off the street when waiting for the bus. Hands and head must be kept inside the bus at all times. Loud talking, radios/tape players, food and drink are not permitted on the bus. Absolute quiet is necessary at railroad crossings.

Wisconsin Statutes 118.15, 118.16, 118.162, 118.165, 121.51-121.55

Board of Education Policy No. 8600

Counseling Services

NHS offers Counseling services. The door is open to all students, parents and staff. The purpose of the School Counseling program is to be of assistance to students, families, and teachers and to assist in making the educational process as effective as possible.

Work Permits

Work permits may be obtained at NHS in the School Counseling Office or Nekoosa Administrative Office.

Students under the age of 16 will need a work permit and are reminded they need the following items:

- Note from the employer verifying employment and the schedule of hours to be worked each week including the name
- Address and telephone number of the employer
- Note from parents/guardians granting permission for their child to work
- Birth certificate or baptismal record
- Social security card
- Ten Dollars (\$10)

(NHS Handbook Rev. 7/10/18)